

## Matamata Primary School PTA Minutes

Monday, 1 December 2014, 7:00 pm, Library

**Present :** Debbie Thomas, Mike Hills, Carolyn Osborne, Melissa Allen, Julie Wilson, Justine Crabb, Jenna Crighton, Jude Trumm, Rob Thompson, Lynne Counsell, Tracey Park, Brian Priest, Emma Smart, Lucinda Wightman, Shanekea Butler

**Apologies:** Donna Gillgren, Kristi Kennedy

### **Matters arising from previous minutes 3 November 2014:**

None.

### **Minutes from last meeting approved:**

**Moved:** Mike Hills.

**Seconded:** Lynne Counsell.

### **Correspondence In:**

Card received from the BOT thanking us for our donation of \$24,000. Funds were used towards: construction block sets, perceptual motor programme equipment, dress-up and role play equipment, art consumables, jump jam cd, landscaping plants, big books, library books, classroom readers and sports shirts (that look very smart). Outstanding result, and wished us all a safety and happy Christmas and New Year.

### **Correspondence Out:**

None.

### **Principal's Report:**

None.

### **Treasurers Report: Tracey Park**

Balance of chq a/c: \$ 22,061.41

Sav a/c \$ 24.43

Cheque 151647 \$3,306.40 Abacus, calendars

Cheque 151648 \$18,000 Funds to be transferred to Savings account

**Moved:** Tracey Park.

**Seconded:** Lucinda Wightman.

### **Fundraising Report: Jenna Crighton**

Another 24 orders received for Abacus Calendars. \$2068.85 profit made from the first order.

### **Community Liaison Report: Lynne Counsell**

62 packs of sushi were ordered.

Silent auction: comment came from the office that people would like to know how to make payment, i.e. cash, cheque and/or internet banking.

Lucinda said she was asked if we would be interested in rearing calves, discussion was that there is not a lot of work involved. Hinuera playcentre raised and sold 12 calves and made \$5,000.

# MINUTES

Jude, Subway – received prices from Subway, \$5 for sub, drinks, biscuits, apple, yoghurt - extra. Subway would bill school and give school a 10% discount. Subway will provide all paperwork so no photocopying costs to PTA. Carolyn suggested do a trial in both Term 1 and Term 2. Jude and Lynne will sort orders. Copy of proposal and prices attached.

## **General Business:**

Lucinda would like to organise a photo fundraiser for school families next year and wondered if she could get an idea of which term would be suitable? This was previously done in the month of May, look at booking this time of year. Lucinda will come to next meeting with some prices and packages.

Gymnastics – Brian has gum tree that needs chopping down and could be sold in trailer loads. Funds could go to Gymnastics equipment. Working bee to be organised in Term 1 or 2 next year.

Prize giving assembly - 16 December – Brian has asked for help from the PTA help to serve morning tea. Jenna, Tracey and Lucinda volunteered to do this.

Bus vests – Jude and Lynne to help sort the vests on Monday, 8 December.

Jude's letter previously emailed and attached – Rob said reason only certain number of teams allowed per school i.e. miniball, so chose year 6's as year 5's could play next year. Shanekea only got 2 days notice about this. No teachers had heard about volleyball. All sports notices go to Sarah Morgan and a copy is forwarded to Carolyn. There was a problem at beginning of year about touch, there was very short notice given but comment made that the organisation is getting better. Problem seems to be a lack of communication and dates not going out to schools early enough. Suggestion made that a timetable of sports events be set up and a parent/PTA follow up on events coming up so teams can be organised. Rob outlined that the school organises a lot more than just sport as extra curricular activities and try to accommodate all students. There is a new person starting at Sport Energiser next year, this will be a good opportunity to discuss the school's issues with the new person and try to sort out how early we can be advised about dates.

Milk in schools: the school is still committed to continuing it with Parent help. Shanekea will set up a new roster till the end of the year and sort a new roster for the beginning of the year. We need to ensure children do not miss class time when they are helping.

Mike has received quote from Noel Learning for different Tablets (attached). Carolyn advised the school requires three quotes, computers are usually purchased from Ascent Computers.

## Gala Day:

\$7859.00 profit for Silent Auction. Thank you letters and a classified add to go in either Chronicle or Scene. Jenna said that the Silent Auction needs at least two to three people to organise it. Discussion as to whether to finish on Friday or Monday, general consensus is to finish the Auction on the Friday afternoon.

Cake stall: was very popular again. Only had 10-15 plates at the end that we discounted to sell before gala finished.

Produce: excellent idea, everything sold very quickly.

Creative cakes: good idea, there was a great variety of cakes.

Good range of activities and stalls.

Grocery raffle: only able to make up four boxes, usually have five. Would like another notice to home to push the raffles.

**Moved:** Melissa Allen .

**Seconded:** Lynne Counsell.

# MINUTES

**Next PTA Meeting: Monday, 23 February 2015, 7:00pm.**

Meeting was closed at: 8:45 pm

These minutes are confirmed as a true and accurate Record.

Signed \_\_\_\_\_  
Debbie Thomas, Secretary Matamata PTA

Date \_\_\_\_\_